

Present: Sandra Sgoutas-Emch, Briana Capuchino, Debbie Tahmassebi, Emily Reimer-Barry, Sylvie Ngilla, Jennifer Gorsky, David Sullivan, Adam Siepielski
Absent: Reyes Quezada, Kathleen Kramer, Tom Dalton, Koonyong Kim, Cecily Heisser

The meeting was called to order at 10:15am by Sandra Sgoutas-Emch

CCC Meeting Minutes: April 17th 2015

Approval of the March meeting minutes:

- Meetings were approved by a vote of 8-0-0

Vote on HNRS 399-398 for “D” approval:

- Emily moved to approve for “D”
 - Course was approved unanimously by a vote of 8-0-0

Vote on LANG 194D Social Justice in Latin America:

- Debbie made note that this course was looking for course approval not instructor approval
- Emily clarified the 30% criteria needed to attain a “D” approval by the committee.
- Discussion surrounding the satisfaction of a literature requirement that proposal form indicated. Sandra ensured that this course does satisfy the literature requirement.
- Discussion continued surrounding the approval of this course of fulfilling a literature requirement. Sandra has suggested that the committee approve for a “D” and that she later find clarification on the literature requirement.
- The committee has referenced the approved courses excel sheet and found that this course has been approved for the literature requirement.
- Movement to approve “D”
 - Course was approved unanimously by a vote of 8-0-0

Vote on SPAN 311: Writing and Composition for Heritage Speakers

- Debbie brings up concern that Proposal Form lacks an indication of how readings meet the learning outcomes. Discussion continues around this.
- Jennifer also indicates that the Proposal Form lacks an indication of how the course helps student fulfill an understanding of what diversity is.
- The committee doesn’t see how the diversity requirements are met through the syllabus that was given.
- Sylvie expresses that she views the course goals to be clear. Sandra clarifies by saying that what the committee is questioning is the clarity of how those goals will be achieved.
- Sandra emphasizes that to be consistent with critique of “D” courses the committee must focus on underrepresented populations. She expressed this wasn’t explicitly indicated in the syllabus.

Modifications suggested:

- It was clarified that this class is not being offered currently for Fall 2015 as a “D” course.

- The committee would like to see how “d” will be achieved through class activities.
- The committee would like to see how “d” goals will be achieved and assessed.
- The committee would like to see underrepresented groups (which ones) listed.

Vote:

- Approve : 1-0-0
- Approve with modification: 0-0-0
- Resubmit: 5-0-0

Vote on MUSC 294/494 Band for Fine Arts requirement

- Chair discussed that this course will eventually receive a different number but because the band director has been hired and there is not enough time to get approval – this number will be used first

Vote:

- Approve: 7 – 0 – 0

Vote on HNRS 364 for UD Theology and Religious Studies credit

- Approve: 7 – 0 – 0

Vote on FREN 301 as a W

- There was a lot of discussion on whether non-English courses could satisfy the W requirement
- The bulletin clearly states that proficiency is needed to qualify as a W
- However, last year’s committee did seem to approve some non-English W courses and they have been added to the approved list
- The committee tabled the matter until more information could be obtained

We discussed being open to having either another meeting or voting via email in case an emergency situation arose since we did not plan a May meeting.

Follow up on FREN 301:

It appears the UCCs of the various schools were not contacted about dropping the English proficiency requirement. It is still unclear at this point whose jurisdiction it is to make such changes and I am currently (4/22/15) waiting to hear.

In the meantime, an email vote was sent to the entire committee for a vote on the following proposal:

- First, the chair of Languages and Literature submit a proposal to each UCC (CAS, SBA, and SoE) to change the W requirement (and therefore the bulletin must be changed if approved)
- Secondly, that no new non-English courses be approved as W until approval from the UCCs

- Thirdly, that the W designation remain on the courses that have already been approved for the coming semester but will be withdrawn for Spring 2016 if no approval is given.

Students should not have to pay for bureaucratic mistakes.

Vote: 8 – 1 - 3

An email was sent on 4/20/15 to the Chair of Languages and Literature about the last two items. I am currently waiting on feedback from the dean's office about item 1.